

IDAHO MANUFACTURED HOUSING BOARD MEETING

Monday – July 21, 2008 – 9:30 a.m.

Division of Building Safety
Board Conference Room
1090 East Watertower Street, Meridian, ID

NOTE: The following report is not intended to be verbatim transcript of the discussions at the meeting, but is intended to record the significant features of those discussions.

The meeting was called to order by Chairman Jerry Inouye at 9:32 a.m. on Monday, July 21, 2008.

Board Members Present:

Jerry Inouye, Chairman
Dwayne Ward
Ann Beebe

Board Members Absent:

Brian Tibesar

DBS Staff Members:

Kelly Pearce, Administrator
Steve Keys, Deputy Administrator, Operations
Janice Foster, Deputy Administrator, Administration
Kay Christensen, Division Chief, Contracts and Admin.
Law Division, Attorney General's Office
Patrick Grace, Deputy Attorney General
Kirk Weiskircher, Financial Specialist, Principal
Jack Rayne, Building Bureau Chief
Renee Bryant, Administrative Assistant 2
Melinda Doan, Technical Records Specialist
Brandee Pasborg, Office Specialist 2

Kay Christensen introduced Patrick J. Grace as the Division's new full-time, in-house Deputy Attorney General. Roger Gabel, part-time with the Division for the past 18 months, will dedicate his time to the Board of Nursing, as well as other responsibilities.

♦ Open Forum

No items were addressed.

♦ Approval of the July 21, 2008 Agenda

MOTION: Ann Beebe made a motion to approve the July 21, 2008 agenda as presented. Dwayne Ward seconded. All in favor, motion carried.

♦ Approval of the April 21, 2007 Meeting Minutes

MOTION: Ann Beebe made a motion to approve the April 21, 2008 meeting minutes. Dwayne Ward seconded. All in favor, motion carried.

♦ Financial Report

Kirk Weiskircher reviewed the financial report included in the board packet.

MOTION: Dwayne Ward made a motion to approve the financial report. Ann Beebe seconded. All in favor, motion carried.

♦ **Mobile Home Rehabilitation Act**

In June 1976 the Mobile Home Rehabilitation Act was created. The Act requires mobile homes, built prior to June 1976, to be rehabilitated before being refinanced or relocated. Currently there is no funding for the Act.

ACTION: Linda Lindholm to add this item to the August 21, 2008 Idaho Manufactured Housing Alliance Board of Directors Meeting Agenda.

♦ **Bureau Chief's Report**

Licenses – As of June 30, 2008, Manufactured Housing has a total of 320 active licenses.

Installation Committee – This committee has been discussing which standards need to be revised/changed. The deadline for submittal is October 2008.

♦ **Administrator's Report**

CAS – It is projected the first part of 2009 CAS will be available to the industry. The Division will sponsor training sessions throughout the State.

Economy – After traveling through 11 local jurisdictions throughout the Eastern part of the State and meeting with city and county officials, it is anticipated that the construction industry will take a couple of years before there is any significant financial turn around. Three highlighted areas are; Bonneville County (Ariva), Montpelier (modular plant), and several proposed new companies in Bannock County.

MOTION: Ann Beebe made a motion to adjourn the meeting. Dwayne Ward seconded. All in favor. Meeting adjourned at 10:53 a.m.

JERRY INOUE, CHAIRMAN
MANUFACTURED HOUSING BOARD

C. KELLY PEARCE, ADMINISTRATOR
DIVISION OF BUILDING SAFETY

DATE

DATE

*These DRAFT minutes are subject to possible correction and final approval by the State of Manufactured Housing Board.